



Lecture & Assignment Schedule

The below schedule is subject to change. Homeworks and MyITLab Lessons are due as listed for all sections. Exams will be given as shown. In-class lectures will focus on the topics listed for each date.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1/6	1/7	Day 1A-1/8	Day 1B-1/9	1/10
		Course Introduction	Course Introduction	
Day 2A-1/13	Day 2B-1/14	Day 3A-1/15	Day 3B-1/16	1/17
Scientific Method & Research Tools	Scientific Method & Research Tools	Excel Chapter 1	Excel Chapter 1	
Office Chapter 1	Office Chapter 1			
Excel Chapter 1	Excel Chapter 1			
1/20	Day 4B-1/21	Day 5A-1/22	Day 5B-1/23	1/24
No Class M.L. King, Jr. Day	Critical Thinking & Data Analysis	Critical Thinking & Data Analysis	Excel Chapter 2	
	Excel Chapter 1 Excel Chapter 2	Excel Chapter 1		
Day 6A-1/27	Day 6B-1/28	Day 7A-1/29	Day 7B-1/30	1/31
MyITLab L. A Due	Excel Chapter 2	Excel Chapter 4	Excel Chapter 4	HW #1 Due
Excel Chapter 2	Excel Chapter 3			
Excel Chapter 3				
2/3	Day 8B-2/4	Day 9A-2/5	Day 9B-2/6	2/7
Class Cancelled Inclement Weather	MyITLab L. B Due	Excel Chapter 5	Excel Chapter 6	HW #2 Due
	Excel Chapter 5 Excel Chapter 6	Excel Chapter 6 Excel Chapter 7	Excel Chapter 7	
Day 10A-2/10	Day 10B-2/11	Day 11A-2/12	Day 11B-2/13	2/14
Excel Chapter 7	Excel Chapter 7	Excel Chapter 9	Excel Chapter 9	HW #3 Due
Excel Chapter 8	Excel Chapter 8	Excel Chapter 10 Supplemental Content	Excel Chapter 10 Supplemental Content	
Day 12A-2/17	Day 12B-2/18	Day 13A-2/19	Day 13B-2/20	2/21
Sections 3, 4, 7, 8, 11, 12, 15, & 19 Exam #1	All TR Sections Exam #1	Sections 3, 4, 7, 8, 11, 12, 15, & 19 Database Concepts	Database Concepts	
Sections 1, 5, 6, 9, 10, 13, 14, & 17 Database Concepts		Sections 1, 5, 6, 9, 10, 13, 14, & 17 Exam #1		
Day 14A-2/24	Day 14B-2/25	Day 15A-2/26	Day 15B-2/27	2/28
Database Concepts	Database Concepts	Access Chapter 1	Access Chapter 1	Midpoint of Semester
Access Chapter 1	Access Chapter 1			
Day 16B-3/3	Day 16B-3/4	Day 17A-3/5	Day 17A-3/5	3/7
Access Chapter 2	Access Chapter 2	Access Chapter 2	Access Chapter 2	Last Day to Drop a Course
3/10	3/11	3/12	3/13	3/14
No Class Spring Break	No Class Spring Break	No Class Spring Break	No Class Spring Break	No Class Spring Break
Day 18A-3/17	Day 18B-3/18	Day 19A-3/19	Day 19B-3/20	3/21
MyITLab L. C Due	Access Chapter 2	Access Chapter 3	Access Chapter 3	
Access Chapter 2	Access Chapter 3			
Access Chapter 3				



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Day 20A-3/24	Day 20B-3/25	Day 21A-3/26	Day 21B-3/27	3/28
Access Chapter 3	Access Chapter 3	Access Chapter 4	Access Chapter 4	HW #4 Due
Day 22A-3/31	Day 22B-4/1	Day 23A-4/2	Day 23B-4/3	4/4
MyITLab L. D Due Access Chapter 4	Access Chapter 4	Access Chapter 5 Access Chapter 6 Access Chapter 7	Access Chapter 5 Access Chapter 6 Access Chapter 7	HW #5 Due
Day 24A-4/7	Day 24B-4/8	Day 25A-4/9	Day 25B-4/10	4/11
<u>Sections 3, 4, 7, 8, 11, 12, 15, & 19</u> Exam #2	All TR Sections Exam #2	<u>Sections 3, 4, 7, 8, 11, 12, 15, & 19</u> Word Chapter 2 Word Chapter 5 Supplemental Content	Word Chapter 2 Word Chapter 5 Supplemental Content	
<u>Sections 1, 5, 6, 9, 10, 13, 14, & 17</u> Word Chapter 2 Word Chapter 5 Supplemental Content		<u>Sections 1, 5, 6, 9, 10, 13, 14, & 17</u> Exam #2		
Day 26A-4/14	Day 26B-4/15	Day 27A-4/16	Day 27B-4/17	4/18
MyITLab L. E Due Word Chapter 1 Word Chapter 4	Word Chapter 1 Word Chapter 4	Word Chapter 3 Word Chapter 6 Word Chapter 7	Word Chapter 3 Word Chapter 6 Word Chapter 7	No Class Friday Before Easter Recess
Day 28A-4/21	Day 28B-4/22	Day 29A-4/23	Day 29B-4/24	4/25
MyITLab Late Submission Deadline PowerPnt Chapter 1	PowerPnt Chapter 1	PowerPnt Chapter 2 PowerPnt Chapter 3 Supplemental Content	Last Day to Withdraw PowerPnt Chapter 2 PowerPnt Chapter 3 Supplemental Content	HW #6 Due
Section 7D1 and Final Exam Make-Up				
Final Exam				
4/28	4/29	4/30	5/1	5/2
All On-Campus Sections				
Final Exam				
See http://cs101.wvu.edu/this-semester/final-exam-schedule/				

Homework Topic Key

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|-----------------------|------------------------|------------------------|
| 1: Microsoft Excel I | 3: Microsoft Excel III | 5: Microsoft Access II |
| 2: Microsoft Excel II | 4: Microsoft Access I | 6: Problem Solving |

Exam Topic Key

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| 1: Microsoft Excel | 2: Microsoft Access | Final: Comprehensive |
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MyITLab Lesson Topic Key

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| A: Office & Excel Chapters 1-4 | C: Access | E: PowerPoint |
| B: Excel Chapters 5-10 | D: Word | |