



Lecture & Assignment Schedule

The below schedule is subject to change. Assignments are due as listed for all sections. Exams will be given as shown. In-class lectures will focus on the topics listed for each date.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Day 1A-1/12	Day 1B-1/13	Day 2A-1/14	Day 2B-1/15	1/16
Course Introduction	Course Introduction	Scientific Method & Research Tools	Scientific Method & Research Tools	
		Office Chapter 1	Office Chapter 1	
		Excel Chapter 1	Excel Chapter 1	
1/19	Day 3B-1/20	Day 4A-1/21	Day 4B-1/22	1/23
No Class M.L. King, Jr. Day	Excel Chapter 1	Critical Thinking & Data Analysis	Critical Thinking & Data Analysis	
		Excel Chapter 1	Excel Chapter 1	
Day 5A-1/26	Day 5B-1/27	Day 6A-1/28	Day 6B-1/29	1/30
Excel Chapter 1	MyITLab L. A Due	Excel Chapter 2	Excel Chapter 2	
Excel Chapter 2	Excel Chapter 2	Excel Chapter 10	Excel Chapter 10	
Day 7A-2/2	Day 7B-2/3	Day 8A-2/4	Day 8B-2/5	2/6
Excel Chapter 3	Excel Chapter 3	Excel Chapter 4	Excel Chapter 4	HW #1 Due
		Excel Chapter 5	Excel Chapter 5	
Day 9A-2/9	Day 9B-2/10	Day 10A-2/11	Day 10B-2/12	2/13
MyITLab L. B Due	Excel Chapter 5	Excel Chapter 6	Excel Chapter 6	HW #2 Due
Excel Chapter 5	Excel Chapter 7	Excel Chapter 7	Excel Chapter 7	
Excel Chapter 7				
Day 11A-2/16	Day 11B-2/17	Day 12A-2/18	Day 12B-2/19	2/20
Excel Chapter 9	Excel Chapter 9	Database Concepts	Database Concepts	HW #3 Due
Excel Chapter 12	Excel Chapter 12			
Supplemental Content	Supplemental Content			
Day 13A-2/23	Day 13B-2/24	Day 14A-2/25	Day 14B-2/26	2/27
Sections 3, 4, 7, 8, 11, 12, 15, & 19	All TR Sections	Sections 3, 4, 7, 8, 11, 12, & 15	Access Chapter 1	Midpoint of Semester
Exam #1	Exam #1	Access Chapter 1		MyITLab Grader Bonus #1 Due
Sections 1, 5, 6, 9, 10, 13, & 19		Sections 1, 5, 6, 9, 10, & 13		
Access Chapter 1		Exam #1		
Day 15A-3/2	Day 15B-3/3	Day 16A-3/4	Day 16B-3/5	3/6
Access Chapter 1	Access Chapter 1	Access Chapter 2	Access Chapter 2	
Day 17A-3/9	Day 17B-3/10	Day 18A-3/11	Day 18B-3/12	3/13
Access Chapter 2	Access Chapter 2	Access Chapter 2	Access Chapter 2	
		Access Chapter 3	Access Chapter 3	
Day 19A-3/16	Day 19B-3/17	Day 20A-3/18	Day 20B-3/19	3/20
MyITLab L. C Due	Access Chapter 3	Access Chapter 3	Access Chapter 3	Last Day to Drop a Course
Access Chapter 3				
3/23	3/24	3/25	3/26	3/27
No Class Spring Break	No Class Spring Break	No Class Spring Break	No Class Spring Break	No Class Spring Break



Lecture & Assignment Schedule

Day 21A-3/30 Access Chapter 4	Day 21B-3/31 Access Chapter 4	Day 22A-4/1 Access Chapter 4	Day 22B-4/2 Access Chapter 4	4/3 HW #4 Due
Day 23A-4/6 MyITLab L. D Due Access Chapter 5 Access Chapter 8 Access Chapter 10	Day 23B-4/7 Access Chapter 5 Access Chapter 8 Access Chapter 10	Day 24A-4/8 Word Chapter 2 Word Chapter 5 Supplemental Content	Day 24B-4/9 Word Chapter 2 Word Chapter 5 Supplemental Content	4/10 HW #5 Due
Day 25A-4/13 Sections 3, 4, 7, 8, 11, 12, 15, & 19 Exam #2 Sections 1, 5, 6, 9, 10, 13, & 19 Word Chapter 1 Word Chapter 3	Day 25B-4/14 All TR Sections Exam #2	Day 26A-4/15 Sections 3, 4, 7, 8, 11, 12, & 15 Word Chapter 1 Word Chapter 3 Sections 1, 5, 6, 9, 10, & 13 Exam #2	Day 26B-4/16 Word Chapter 1 Word Chapter 3	4/17 MyITLab Grader Bonus #2 Due
Day 27A-4/20 Word Chapter 4 Word Chapter 6 Word Chapter 7	Day 27B-4/21 MyITLab L. E Due Word Chapter 4 Word Chapter 6 Word Chapter 7	Day 28A-4/22 PowerPnt Chapter 1	Day 28B-4/23 PowerPnt Chapter 1	4/24
Day 29A-4/27 MyITLab Late Submission Deadline PowerPnt Chapter 4 PowerPnt Chapter 7 Supplemental Content	Day 29B-4/28 PowerPnt Chapter 4 PowerPnt Chapter 7 Supplemental Content	Day 30A-4/29 Semester Review	Day 30B-4/30 Last Day to Withdraw Semester Review	5/1 HW #6 Due MyITLab Grader Bonus #3 Due
5/4	5/5	5/6	5/7	5/8
All Other Sections				
Final Exam				
See http://cs101.wvu.edu/this-semester/final-exam-schedule/				

Homework Topic Key

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| 1: Microsoft Excel I | 3: Microsoft Excel III | 5: Microsoft Access II |
| 2: Microsoft Excel II | 4: Microsoft Access I | 6: Problem Solving |

MyITLab Grader Bonus Topic Key

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| 1: Microsoft Excel | 2: Microsoft Access | 3: Microsoft Word |
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Exam Topic Key

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| 1: Microsoft Excel | 2: Microsoft Access | Final: Comprehensive |
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MyITLab Lesson Topic Key

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|---------------------------------|-----------|---------------|
| A: Excel Chapters 1-3 and 10 | C: Access | E: PowerPoint |
| B: Excel Chapters 4-9 and 11-12 | D: Word | |